



Friends of Briar Bush (FOBB) Nature Center

Board Volunteer Job Description

As a member of the Friends of Briar Bush Board (FOBB), you will play a pivotal role in guiding and shaping our organization's mission, vision, and strategic direction. Briar Bush Nature Center (BBNC) serves as a community hub for environmental education, conservation efforts, and community engagement, and your expertise and passion will help drive our initiatives forward.

Responsibilities of the Board in general include:

Governance and Strategic Planning:

- Participate actively in bi-monthly board meetings, providing input on key decisions related to the BBNC's policies, programs, and strategic direction.
- Collaborate with fellow board members annually to develop and review the organization's mission, vision, and long-term goals.
- Ensure compliance with legal and ethical standards, as well as adherence to the organization's bylaws and policies.
- Participate in the recruiting of prospective new board members.

Financial Oversight:

- Review and approve the annual budget, financial reports, investments, and fundraising strategies.
- Monitor the organization's financial performance and ensure responsible stewardship of resources.
- Assist in identifying potential funding sources and cultivating relationships with donors, sponsors, and grant-making organizations.

Program Development and Evaluation:

- Provide input and support for the development and implementation of educational programs, exhibits, and events that promote environmental awareness and conservation.
- Evaluate program effectiveness and impact on the community, making recommendations for improvements and innovations.

Community Engagement and Outreach:

- Serve as ambassadors for FOBB and BBNC, promoting their mission and programs within the community.
- Foster partnerships with schools, businesses, government agencies, and other stakeholders to enhance the BBNC's reach and effectiveness.



- Attend and participate in public events, workshops, and meetings to raise awareness about environmental issues and promote FOBB's initiatives.

Advocacy and Environmental Stewardship:

- Advocate for policies and initiatives that promote environmental conservation, sustainability, and biodiversity.
- Stay informed about relevant legislation, regulations, and scientific research affecting the environment, and advocate for evidence-based solutions.
- Lead by example in adopting sustainable practices and promoting environmental stewardship in our community.

Qualifications:

- Passion for environmental conservation and education
- Experience in non-profit governance, strategic planning, or related fields, a plus
- Strong communication, interpersonal, and leadership skills
- Ability to collaborate effectively with diverse stakeholders
- Commitment to FOBB's mission and values
- Willingness to dedicate time and resources to board responsibilities, including:
 - one of your top charities
 - attending meetings and events
 - member of at least one board committee

Current Board openings will give preference to those with financial and legal expertise:

Financial Oversight Consulting: Utilizing your financial acumen, you will play a critical role in reviewing and approving the annual budget, financial reports, and fundraising strategies. Your expertise will ensure the prudent management of resources and the sustainable growth of FOBB's financial capabilities.

Legal Compliance Consulting: Your understanding of legal and regulatory requirements will be instrumental in ensuring FOBB's operations adhere to applicable laws, regulations, and ethical standards. Your guidance will help safeguard the organization's integrity and protect its interests.

Join us in our mission to inspire curiosity, foster stewardship, and connect people with nature!

May 2024