



Friends of Briar Bush (FOBB) Nature Center

Board Volunteer Job Description

As a member of the Friends of Briar Bush Board (FOBB), you will play a pivotal role in guiding and shaping our organization's mission, vision, and strategic direction. Briar Bush Nature Center (BBNC) serves as a community hub for environmental education, conservation efforts, and community engagement, and your expertise and passion will help drive our initiatives forward.

Responsibilities of the Board in general include:

Governance and Strategic Planning:

- Participate actively in bi-monthly board meetings, providing input on key decisions related to the BBNC's policies, programs, and strategic direction.
- Collaborate with fellow board members annually to develop and review the organization's mission, vision, and long-term goals.
- Ensure compliance with legal and ethical standards, as well as adherence to the organization's bylaws and policies.
- Participate in the recruiting of prospective new board members.

Financial Oversight:

- Review and approve the annual budget, financial reports, investments, and fundraising strategies.
- Monitor the organization's financial performance and ensure responsible stewardship of resources.
- Assist in identifying potential funding sources and cultivating relationships with donors, sponsors, and grant-making organizations.

Program Development and Evaluation:

- Provide input and support for the development and implementation of educational programs, exhibits, and events that promote environmental awareness and conservation.
- Evaluate program effectiveness and impact on the community, making recommendations for improvements and innovations.

Community Engagement and Outreach:

- Serve as ambassadors for FOBB and BBNC, promoting their mission and programs within the community.
- Foster partnerships with schools, businesses, government agencies, and other stakeholders to enhance the BBNC's reach and effectiveness.



- Attend and participate in public events, workshops, and meetings to raise awareness about environmental issues and promote FOBB's initiatives.

Advocacy and Environmental Stewardship:

- Advocate for policies and initiatives that promote environmental conservation, sustainability, and biodiversity.
- Stay informed about relevant legislation, regulations, and scientific research affecting the environment, and advocate for evidence-based solutions.
- Lead by example in adopting sustainable practices and promoting environmental stewardship in our community.

Qualifications:

- Passion for environmental conservation and education
- Experience in non-profit governance, strategic planning, or related fields, a plus
- Strong communication, interpersonal, and leadership skills
- Ability to collaborate effectively with diverse stakeholders
- Commitment to FOBB's mission and values
- Willingness to dedicate time and resources to board responsibilities, including:
 - one of your top charities
 - attending meetings and events
 - member of at least one board committee

**If you are interested in a Board of Director position,
please email info@briarbush.org with "Board Candidate" in the subject line.**